

## Grant Handbook for Grant Applicants

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## Main principles of the Sirius Foundation



### Systematic solutions to children's problems

The Sirius Foundation initiates systematic and effective solutions to children's problems on the basis of a professional and transparent approach. The foundation's activities are based on the principles of project management, i.e. on the maximum efficacy in using know-how, the dynamic management of resources, ongoing monitoring of the aims and their assessment.



### The only benefit is help for children

The Sirius Foundation sees all help and donations as a self-evident human attitude. Charity is not a means for making oneself more visible or improving one's image. The Sirius Foundation works with top professionals and experts, it uses all its experience in its work and examples of good practice from both home and abroad. It cooperates with charity organisations that ascribe to the same objectives and supports them.



### We are on the donors' side

The Sirius Foundation motivates its donors with high-quality and trustworthy information and the tools necessary to make the correct decisions about helping, never by playing on people's emotions.

All of the costs for running the foundation are covered by its founders, therefore 100 % of the donations can be dedicated to the children.



### Prevention is the priority

The Sirius Foundation supports activities that are targeted at preventative measures and eliminating a problem. Thanks to the stable support of the founders the foundation can realise and support long-term projects and efforts for change. The aim is that no child should have to struggle with problems that can be resolved.

## **Grant Strategy**

### **We divide up 100% of donations**

The Sirius Foundation divides up the donations on the basis of a professional analysis of the situation regarding help for children. The costs associated with running the foundation are borne by its founders; therefore all of the donations can be distributed among the projects chosen in the grant proceedings.

### **Transparent grant proceedings**

The grant proceedings are built on a principle of transparency. We approach the proceedings' participants as equal partners – we actively communicate with the participants and provide them with adequate information about the progress and results of the proceedings.

### **Effective solutions**

We cooperate with organisations that focus on effective solutions to problems before they arise, i.e. on the prevention and elimination of a phenomenon. We welcome the use of modern methods and approaches that have been tried and tested in practice either in this country or abroad. We also support completely unique projects.

### **Professional and long-term projects**

The Sirius Foundation is aware of the need for long-term activities that endeavour to bring about a permanent change in the given area. The foundation gives both financial and managerial support for projects and guarantees professional activities provided by experts.

## The Sirius Foundation Grant Principles

- it implements open and closed grant proceedings
- it combines the investor's approach with the approach of the co-creator of the projects
- it defines the aims and mission of the grant proceedings and calls clearly and comprehensibly
- it protects information about applicants' personal data
- it protects information that forms the content of the projects as the intellectual property of their owners
- it immediately informs applicants about the results of the evaluation
- applications are evaluated on the basis of facts and not subjective feelings
- collaboration is laid down in contracts based on applicable laws
- it regularly monitors and assesses results
- it gives information openly

## System of evaluating applications

- applicants are evaluated by a grant committee made up of experts on the particular subject of the grant proceedings
- new assessors are nominated for each grant proceeding; one assessor can participate in several grant proceedings; the number of nominated assessors varies for each grant proceedings
- evaluation criteria are defined for each grant proceedings which are then used by the assessors; the number of criteria varies for each grant proceedings
- the assessor evaluates applications using an objective points evaluation
- each application has both a points and a verbal evaluation from the individual assessors which are recorded on the standardised evaluation form
- the Sirius Foundation uses a two-round evaluation system ; there are different forms for the first and second rounds; an integral part of the evaluation of applicants that have made it through to the second round are presentations of the projects which are used to supplement information and clarify the final evaluation
- the Sirius Foundation's Board of Administration judges applications on the basis of the evaluation by the grant committee; it deals with each application separately; the responsibility for a decision to allocate a grant contribution is borne by the Board of Administration

## Information for applicants

- the Sirius Foundation supports long-term projects with the aim of preventing or eliminating problems
- the Sirius Foundation supports both projects that continue activities that are already being carried out and also innovations
- after considering the need the Sirius Foundation provides grants for projects, including organisations' overhead costs for the projects
- in general the Sirius Foundation does not support the acquisition of tangible assets by an organisation, with the exception of assets necessary in order to carry out projects
- the Sirius Foundation supports all forms of non-profit organisations
- the Sirius Foundation also supports foundations and endowment funds, under the following conditions:
  - the donation is not used to support the relevant foundation's projects but for providing further grants; the donation will be redistributed in full
  - a project or projects supported with a donation that the relevant foundation receives adopts the methodology of the Sirius Foundation's project management
  - foundations and endowment funds must ask for co-financing from project organisers
- for projects that the Sirius Foundation supports co-financing is an advantage but not a condition, with the exception of allowance organisations, foundations and endowment funds where co-financing is requested
- the Sirius Foundation's grants are also governed by the Grant Rules